



COUNTY OF LOS ANGELES
LOS ANGELES COUNTY ASSESSOR'S OFFICE
OPEN COMPETITIVE JOB OPPORTUNITY



THIS ANNOUNCEMENT IS A REBULLETIN TO UPDATE THE SALARY INFORMATION AND SUPERSEDES BULLETIN NUMBER 040-06-2006 POSTED ON FEBRUARY 1, 2007. PERSONS WHO HAVE ALREADY APPLIED NEED NOT REAPPLY, BUT MAY SUBMIT ADDITIONAL INFORMATION BY THE LAST DAY OF FILING. THE INFORMATION MUST INCLUDE THE CORRECT EXAMINATION TITLE AND NUMBER.

Bulletin No. 040-04-2008

Posting Date: February 22, 2008

JOB TITLE	<u>APPLICATION DEVELOPER II</u>
EXAM NUMBER	G2521H
FILING DATES	February 02, 2007 until needs are met
SALARY	\$5,229.00 - \$6,321.73 MONTHLY \$5,229.00 - \$6,495.18 (Effective 07/01/08) \$5,385.73 - \$6,690.27 (Effective 01/01/09)
POSITION INFORMATION	Under general supervision, analyzes, designs, evaluates, develops, codes, tests, and maintains application systems.
ESSENTIAL JOB FUNCTIONS	<p>Conducts meetings with users to gather data and establish, review, and confirm user requirements by interviewing users to produce a Requirements Document in order to define the scope of the assignment.</p> <p>Creates and maintains project plans for each project, based on specifications, by documenting the assumptions, decisions, goals, costs and time sequencing of the project.</p> <p>Designs and creates specifications based on user requirements.</p> <p>Develops program coding of WEB based PC applications using C#.net, Visual Basic.net or ASP.net, based on the specification.</p> <p>Develops unit test conditions, by creating different scenarios and testing each solution, in order to check the new or revised program coding logic.</p> <p>Develops system test cases and reviews test results for new or revised requirements.</p> <p>Implements new or revised application programs to production.</p> <p>Investigates, analyzes and resolves application problems as part of the maintenance of new or already implemented application programs.</p> <p>Compiles, organizes, prepares and maintains an assortment of records, reports and information in an effective manner.</p> <p>Assesses proposed projects to determine their feasibility and to provide recommendations.</p>

Los Angeles County Assessor's Office: Address: 500 West Temple Street, Room 350 KHHOA, Los Angeles, CA 90012
24-Hour Job Line: (800)970-LIST; TTY Phone: (213) 974-0911

THE COUNTY OF LOS ANGELES IS AN ACTIVE EQUAL OPPORTUNITY EMPLOYER

SELECTION REQUIREMENTS

Prepares and conducts presentations to management and users.

Prepares technical and user manuals.

OPTION 1: Graduation from an accredited college or university* with a Bachelor's Degree in Computer Science, Information Systems, or a closely related field AND two years of experience, within the last three years, coding, testing and debugging application programs; one (1) year of which must have been utilizing C#.net, Visual Basic.net, or ASP.net.

OPTION 2: One (1) year of experience in the Los Angeles County class of Application Developer I** utilizing C#.net, Visual Basic.net, or ASP.net.

OPTION 3: Three (3) years of experience, within the last four years, coding, testing and debugging application programs; one (1) year of which must have been utilizing C#.net, Visual Basic.net, or ASP.net.

Physical Class: 2 - Light:

Light physical effort which may include occasional light lifting to a 10 pound limit, and some bending, stooping or squatting. Considerable walking may be involved.

Licenses: A valid California Class C Driver License or the ability to utilize an alternative method of transportation when needed to carry out job-related essential functions.

Special Requirement Information: To qualify under Option I, candidates MUST include a copy of their diploma or official transcripts with their application. APPOINTEES who provide a copy of their diploma MUST furnish their official college transcripts before appointments become final.

*Accredited institutions are those listed in the publications of regional, national or international accrediting agencies which are accepted by the Department of Human Resources. Publications such as American Universities and Colleges and International Handbook of Universities are acceptable references. Also acceptable, if appropriate are degrees that have been evaluated and deemed to be equivalent to degrees from United States accredited institutions by an academic credential evaluation agency recognized by The National Association of Credential Evaluation Services and Association of International Credential Evaluators, Inc.

** Experience in the series of Los Angeles County's class of Application Developer I performs analysis, develops and tests program logic for a complete small system or a component or module of a larger system and perform application development and maintenance for a variety of applications. The Application Developer Series is distinguished from the Information Systems Analyst Series in that Application Developers perform programming duties and are required to have programming knowledge and experience.

DESIRABLE QUALIFICATIONS

Extensive knowledge of file/database organization and access techniques.

Experience in MS SQL Server configuration and administration.

Experience in Microsoft Project or other project management tools.

Extensive knowledge of application programming concepts, practices, and procedures.

Ability to communicate effectively, orally and through written expression, with users to resolve technical problems.

Ability to evaluate vendor-packaged software to ensure it meets system

SPECIAL INFORMATION	<p>requirements.</p> <p>Ability to work on more than one project within the same time frame while moving toward timely completion.</p> <p>Strong ability to analyze program codes for debugging purposes.</p> <p>Shift: Any Shift</p>
VACANCY INFORMATION	<p>The resulting eligible register for this examination will be used to fill vacancies in the Information Technology Division of the Assessor's Department.</p>
EXAMINATION CONTENT	<p>Candidates who meet the selection requirements must pass a qualifying written test, with a score of 70% or higher, covering reading comprehension, grammar and punctuation and analytical skills. Only those candidates who pass the qualifying written test with a score of 70% or higher will proceed to the interview weighted 100%. The interview is designed to assess education, experience, technical knowledge and skills, personal fitness and general ability to perform the duties of the position. Candidates must achieve a passing score of 70% or higher in order to be placed on the eligible register.</p>
ELIGIBILITY INFORMATION	<p>The names of candidates receiving a passing grade in the examination will be placed on the eligible register in the order of their score group for a period of 12 months following the date of promulgation.</p> <p>RETAKE INFORMATION: No person may compete for this examination more than once every 6 months.</p>
SUPPLEMENTAL INFORMATION	<p>Additional Information may be found at: http://easier.co.la.ca.us/jobs/Supplemental/G2521H.pdf</p>
APPLICATION INFORMATION	<p style="text-align: center;">*** IMPORTANT INFORMATION ***</p> <p>For this examination applicants must file the standard County of Los Angeles Employment Application and the Supplemental Application Questionnaire at the location below. Applications filed at any other location will be rejected.</p> <p>Applications must be submitted on business days ONLY between 8:00 a.m. and 5:00 p.m. This examination will remain open until the needs of the department are met and is subject to closure at anytime without prior notice. Applications must be received and time-stamped in the Assessor's Human Resources Office by the last day of filing.</p> <p>Instructions for Filing Online: The Standard County of Los Angeles Employment Application and Supplemental Questionnaire for this examination can be completed Online and submitted electronically. Applications electronically received after 5:00 p.m., PST, on the last day of filing will not be accepted. TO APPLY ONLINE GO TO: https://easier.co.la.ca.us. This examination will remain open until the needs of the service are met and is subject to closure without prior notice. Application filing may be suspended at any time without advance notice.</p> <p>Applicants who apply Online, must either upload required documents as attachments during application submission or fax a photocopy of the required documents to (213) 617-3009 within five (5) business days of filing Online. Please include your Name, the Exam Number and the Exam Title on faxed documents</p> <p>Complete your application thoroughly and correctly so that you will receive full credit for your related education and experience. The acceptance of your</p>

application and Supplemental Questionnaire will depend on whether you have clearly shown that you meet the Selection Requirements. Please be sure your application shows complete information, including dates for education and jobs held which relate to this position. In the space provided for education, include the names and addresses of schools/colleges attended, title of courses completed, dates completed and number of credits/units earned, degree(s) earned, and dates completed and specialized field of study. For each job held, give the name and address of your employer, your job title, beginning and ending dates, number of hours worked per week, description of work performed and salary earned. Attach an additional page(s) to your application, if necessary, to describe fully your related education and experience. All information supplied by applicants is subject to verification. Applications may be rejected at any stage of the selection process.

Submit completed application and any required supplemental (if any) in person or by U.S. Mail to the following address:

Kenneth Hahn Hall of Administration
Assessor's Human Resources Office
500 W. Temple Street, Room 350
Los Angeles, CA 90012
(213) 974-3161

**DISABILITY
ACCOMMODATIONS**

Americans with Disabilities Act of 1990: All positions are open to qualified men and women. Pursuant to the Americans with Disabilities Act of 1990, persons with disabilities who believe they need reasonable accommodation, or help in order to apply for a position, may contact the ADA coordinator at (213) 974-3161.

Contact the Coordinator of Personnel Services for Disabled Persons by calling (213) 974-3161. Hearing impaired applicants with telephone teletype equipment may leave messages by calling (213) 974-0911. The County will attempt to meet reasonable accommodation requests whenever possible.

**AN EQUAL
OPPORTUNITY
EMPLOYER**

Equal Employment Opportunity: It is the policy of the County of Los Angeles to provide equal employment opportunity for all qualified persons, regardless of race, religion, sex, national origin, age, sexual orientation, or disability.

**CHILD SUPPORT
COMPLIANCE**

Los Angeles County Child Support Compliance Program: In an effort to improve compliance with court-ordered child, family and spousal support obligations, certain employment and identification information (i.e., name, address, Social Security number and date of hire) is regularly reported to the State Directory of New Hires which may assist in locating persons who owe these obligations. Family Code Section 17512 permits under certain circumstances for additional employment and identifying information to be requested. Applicants will not be disqualified from employment based on this information.

**VETERAN'S
CREDIT**

VETERANS' PREFERENCE CREDIT of 10 points will be added to the final passing grade in any open competitive examination if you are an honorably discharged veteran who served in the Armed Forces of the United States:

- During a declared war; or
- During the period April 28, 1952 through July 1, 1955; or
- For more than 180 consecutive days, other than for training, any part of which occurred after January 31, 1955, and before October 15, 1976; or
- In a campaign or expedition for which a campaign medal or expeditionary medal has been authorized and awarded.

This also applies to the spouse of such person who, while engaged in such service was wounded, disabled or crippled and thereby permanently prevented from engaging in any remunerative occupation, and also to the widow or widower of any such person who died or was killed while in such service. A DD214, Certificate of Discharge or Separation from Active Duty, or other official documents issued by

**EMPLOYMENT
ELIGIBILITY
INFORMATION**

the branch of service are required as verification of eligibility for Veterans' preference. If you are unable to provide any documentation at the time of filing, the 10 points will be withheld until such time as it is provided.

Employment Eligibility Information: Final appointment is contingent upon verification of U.S. citizenship or the right to work in the United States. Immigration law provides that **all** persons hired after November 6, 1986, are required to present original documents to the County, **within three (3) business days** of hiring, which show satisfactory proof of: 1) identity and 2) U.S. employment eligibility.

**RECORD OF
CONVICTIONS**

A full disclosure of all convictions is required. Failure to disclose convictions will result in disqualification. Not all convictions constitute an automatic bar to employment. Factors such as your age at the time of the offense(s), and the recency of offense(s) will be taken into account, as well as the relationship between the offense(s) and the job(s) for which you apply. However, any applicant for County employment who has been convicted of workers' compensation fraud is automatically barred from employment with the County of Los Angeles (County Code Section 5.12.110). **ANY CONVICTIONS OR COURT RECORDS WHICH ARE EXEMPTED BY A VALID COURT ORDER DO NOT HAVE TO BE INCLUDED.**

**SOCIAL SECURITY
ACT OF 2004**

Section 419 (c) of Public Law 108-203, the Social Security Protection Act of 2004, requires State and local government employers to disclose the effect of the Windfall Elimination Provision and the Government Pension Offset Provision to employees hired on or after January 1, 2005, in jobs not covered by Social Security. The County of Los Angeles does not participate in the Social Security System. All newly hired County of Los Angeles employees must sign a statement (Form SSA-1945) prior to the start of employment indicating that they are aware of a possible reduction in their future Social Security benefit entitlement. For more information on Social Security and about each provision, you may visit the website www.socialsecurity.gov, or call toll free 1-800-772-1213. Persons who are deaf or hard of hearing may call the TTY number 1-800-325-0778 or contact a local Social Security office.